

**NOTIFICATION OF CHANGE**

\_\_\_\_\_  
(Date)

ATTENTION BILLING DEPARTMENT:

Company Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_

I would like to inform your billing department that I have closed my account at:  
Previous Bank Name: \_\_\_\_\_  
Previous ABA/Routing Number: \_\_\_\_\_

EFFECTIVE IMMEDIATELY:

I have now opened a new account at Texas First Bank:

New ABA/Routing Number is: \_\_\_\_\_  
New Account Number is: \_\_\_\_\_

OR

New Credit Card Number \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Please accept this letter as authorization to change my automated transaction information.  
If you have any questions, contact me at the number listed below.

Thank You,

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed name)

\_\_\_\_\_  
(Current Address)

\_\_\_\_\_  
(Phone Number)